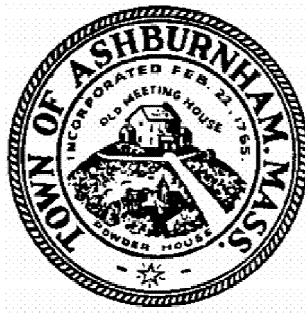


Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



TOWN OF ASHBURNHAM

Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

PHONE: (978)-827-4100

FAX: (978) 827-4105

TOWN ADMINISTRATOR'S REPORT January 17, 2012

Town Administrator's reports are available on line at; <http://www.ashburnham-ma.gov>

- **TOWN COMMITTEES**

Currently there are still (2) openings on the Conservation Commission and (2) on the Historical Commission. These are listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

The Water Department is working on implementation plan. Residents will be notified this week via a reverse 911 system that water pressure could increase by up to 20-25 lbs.

Communication Tower

Foundation construction started with the digging of the foundation on 12th.

Gardner Hill

Design

Bid

Repairs Complete

May 1st- 2012

June 1st

November 30th

- **UNEMPLOYMENT**

Chief Barrett and Sgt Chris Conrad did an exceptional job representing the town at the last unemployment hearing. I was then notified by Town Labor Counsel that the tape only covered a third of the meeting and will need to do a telecom session on the 20th of January.

- **CABLE ACCESS**

Tim Kelly from Comcast will be at the Board of Selectmen meeting on January 17th.

Need to look at setting up a Cable Advisory Board to begin process as contract is coming due.

- **PILOT**

I am working on the process and verbiage with Harald Scheid and Town Counsel, Debbie Phillips.

- **FY 13 BUDGET**

Started review with departments last week to be completed this week.

Tri-Board meeting with School scheduled for February 7th @ 7pm Overlook Middle School Library.

- **ACCOUNTANT**

Have received 4 applications to date, for the Board to review.

- **REGIONALIZATION**

Request the Board authorize me to contact Ashby BOS to set up an assessment committee to determine course of action.

- **MEETING HOUSE HILL**

On Thursday opened RFP's for professional service for the "Meeting House Hill District". Two bids were received and taken under advisement.